



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS UNITED STATES AIR FORCE
WASHINGTON, DC

19 June 2020

MEMORANDUM FOR AIR FORCE RESERVE COMMANDERS AND DIRECTORS

FROM: HQ USAF/RE
1150 Air Force Pentagon
Washington DC 20330-1150

SUBJECT: Travel Authorization Waiver for Primary Assigned Duty Location During COVID-19

1. The primary mission of the Air Force Reserve is to provide the nation with a force that is trained and ready to defend the nation against our adversaries. COVID-19 and the restrictions that were put in place to slow the spread of this deadly virus interrupted our ability to train our forces. While the threats posed by COVID-19 are still very prevalent and require us to redefine our standards for normal by being ever vigilant in our daily actions, it is imperative that we move towards resuming training within our units.
2. To facilitate my intent, I am authorizing travel for AFR members to participate in active and inactive duty training at their assigned duty locations. Personnel who require official travel to a location other than their primary assigned duty location will require a separate waiver. Commanders are still expected to exercise judgement with members who are in high threat areas or are in high risk categories. Commanders may still allow these members to complete training by means that do not require travel (i.e. telework) as indicated in the CAFR COVID-19 Response Guidance Memorandum dated 12 May 20. Commanders should also continue to utilize procedures in OSD's Force Health Protection Guidance Memo (Supplement 9) in identifying members who exhibit COVID-like symptoms and taking appropriate actions to validate, minimize and treat members affected during training.
3. Commanders should consider the President's Opening of America initiative, OSD's list of states, which have met the criteria for removing travel restrictions, and the conditions-based criteria and metrics identified by the Secretary of the Air Force, when determining who should be excused or allowed to travel for training. Refer to the OSD 22 May 20 memorandum entitled "Transition to Conditions-based Phased Approach to Coronavirus Disease 2019 Personnel Movement and Travel Restrictions" for additional guidance. To be clear, we must ensure that we do not put our Airmen at unnecessary exposure to COVID-19.
4. My point of contact for this exception to policy is Lt Col Bastien, AF/REPP, (703) 693-9510.

A handwritten signature in black ink, appearing to read "R. Scobee", is positioned above the printed name and title.

RICHARD W. SCOBEE
Lieutenant General, USAF
Chief of Air Force Reserve